## Prime Veritas - Corporate Policies

Prime Veritas is committed to delivering the highest quality service model designed for long-term working partnerships with our clients. This is achieved by a set of goals and policies that every member of our workforce adheres to.

- Environmental, Safety & Health Policy: The company will comply with all applicable OSHA workplace safety & health requirements and maintain occupational safety & health standards that equal or exceed the best practices in the industry.
- Anti-Corruption Policy: The company will conduct all of its business in an honest and ethical manner. We have a zero-tolerance approach to bribery and corruption and are committed to acting professionally, fairly and with integrity in all business dealings and relationships.
- Antitrust Monitoring and Compliance Policy: The company ensures employees are
  educated on conduct that violates antitrust laws and the related potential penalties. Our
  antitrust compliance program. provides employees and executives with an efficient way
  to report suspected violations.
- Cost Accounting Standard Disclosure Statements: The company has built a set of standards that helps achieve uniformity and consistency in cost accounting practices. This ensures more accurate cost allocations and higher degree of reliance on accounting systems which reduces risk of incorrect charging or misallocations.
- Combating Trafficking in Persons Policy: The company is in strict compliance of USAID oppose of any activities that may contribute to human trafficking, including the procurement of commercial sex acts and use of forced labor.
- Conflict of Interest Policy: Employees and independent contractors who partner with the company have taken an oath of confidence and trust, thereby preventing any instance that might contradict the interest of the company they work for, which further outline the responsibilities of employees and the company in resolving any such discrepancies.
- Diversity & Equal Employment Opportunity Policy: This policy statement affirms the
  commitment that all employees should have toward a work environment that is diverse,
  inclusive, and free from any unlawful discrimination, prohibited harassment, and
  retaliation in all aspects of employment policies and practices.

- **Drug and Alcohol-Free Workplace Policy:** The company is committed to maintaining a workplace free from the effects of illegal drugs or alcohol to protect the health and safety of our employees, citizens and visitors. To promote this goal, all employees must report to work in a condition to perform their very best.
- Ethics & Compliance Program Policy: The Ethics and Compliance Program of the company is designed to promote an organizational culture that encourages ethical conduct, a commitment to the Prime Veritas values and compliance with the law.